

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, December 4, 2024
345 Oak Street West, Nipissing Room, North Bay, Ontario**

PRESENT:

Nipissing District:

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery (<i>Vice-Chairperson</i>)
Eastern Appointee	Rick Champagne (<i>Chairperson</i>)
Western Appointee – Nipissing District	Jamie Restoule

Parry Sound District:

Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey
Public Appointees:	Tim Sheppard
	Catherine Still

REGRETS:

Northeastern Appointee	Blair Flowers
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Finance	Isabel Churcher
Executive Director, Community Services	Louise Gagné
Executive Director, Clinical Services/Chief Nursing Officer	Shannon Mantha
Executive Director, Corporate Services/Privacy Officer	Paul Massicotte
Executive Assistant, Executive Director’s Office	Christine Neily
Interim Executive Director, Human Resources	Sherri St. Jean

Recorder

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
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1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Marianne Stickland, Finance and Property Committee Chairperson, called the meeting to order at 5:05 p.m.

2.0 LAND ACKNOWLEDGEMENT

The land acknowledgement was provided by Jamie McGarvey.

3.0 APPROVAL OF AGENDA

The agenda for the December 4, 2024, Finance and Property Committee meeting was reviewed, and the following motion was read:

Finance and Property Recommendation #FP/2024/12/01 *Still/Cook

Be It Resolved, that the Finance and Property Committee agenda dated December 4, 2024 be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	X			Maurice Switzer	R		
Jamie McGarvey	X			Dave Wolfe	R		

“Carried”

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Finance and Property Committee Minutes – June 26, 2024

The minutes from the Finance and Property Committee meeting held on June 26, 2024, were reviewed and the following motion was read:

Finance and Property Recommendation #FP/2024/12/02 *McGarvey/Restoule

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on June 26, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	A			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	R		
Jamie McGarvey	x			Dave Wolfe	R		

“Carried”

6.0 DATE OF NEXT MEETING

Date: January 22, 2025
Time: To be determined
Location: To be determined

7.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

8.0 NEW BUSINESS

8.1 Operational Plan and Financial Budget Proposal, 2025

The Health Unit’s Operational Plan and Financial Budget Proposal for 2025 was reviewed, with various highlights noted.

Questions from the Finance and Property Committee members were addressed.

The following motion was read:

Finance and Property Recommendation #FP/2024/12/03 * Lowery/ McGarvey

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2025 Board of Health Public Health Budget, as presented, with a total sharable base of \$ 17,610,286.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	X			Maurice Switzer	R		
Jamie McGarvey	X			Dave Wolfe	R		

“Carried”

9.0 IN CAMERA

There was nothing brought forward requiring a closed session.

10.0 ADJOURNMENT

Having no further business, Marianne Stickland the Finance and Property Committee Chairperson adjourned the meeting at 5:35 p.m.

Original Signed by Dave Wolfe	2025/02/26
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Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)
Original Signed by Ashley Lecappelain	2025/02/26
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Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)