

A special meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, October 16, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

**PRESENT:**

**Nipissing District:**

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery ( <i>Vice-Chairperson</i> )
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne ( <i>Chairperson</i> )
Western Appointee – Nipissing District	Jamie Restoule

**Parry Sound District:**

Northeastern Appointee	Blair Flowers
Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey
<b>Public Appointee:</b>	Tim Sheppard

**REGRETS:**

Public Appointee	Catherine Still
------------------	-----------------

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Assistant, Executive Director’s Office	Christine Neily
Sense & Nous	Tony Yu
Sense & Nous	Mariam Kilyana

**Recorder**

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
--	--------------------

---

**1.0 CALL TO ORDER**

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Jamie Lowery, Board of Health Vice-Chairperson called the meeting to order at 5:07 p.m.

**2.0 APPROVAL OF THE AGENDA**

The agenda for the October 16, 2024, Board of Health meeting was reviewed, and the following motion was read:

**Board of Health Resolution #BOH/2024/10/01 \* Wolfe / Sheppard**

***Be It Resolved***, that the Board of Health Agenda, dated October 16, 2024, be approved.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	R		
Jamie Lowery	x			Maurice Switzer	X		
Jamie McGarvey	A			Dave Wolfe	X		

*“Carried”*

**3.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

**4.0 IN CAMERA**

**4.1** A Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Board, Which, if Disclosed, Could Reasonably be Expected to Prejudice Significantly the Competitive Position or Interfere Significantly with the Contractual or Other Negotiations of a Person, Group of Persons, or Organization.

An In camera session of the Board of Health was held. The following motion was read:

**Board of Health Resolution #BOH/2024/10/02 \* Stickland/Restoule**

***Be it Resolved***, that the Board of Health move in camera at 5:09 p.m. to discuss agenda item 4.1 a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group or persons, or organization.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	R		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	A			Dave Wolfe	x		

*“Carried”*

The Board of Health entered a In Camera meeting and stopped live streaming to the public at 5:11 p.m.

*Jamie McGarvey joined the Board of Health meeting at 5:12 p.m.*

*Rick Champagne left the Board of Health meeting at 5:29 p.m.*

*Sara Inch left the Board of Health meeting at 6:28 p.m.*

**Board of Health Resolution #BOH/2024/10/03 \* Cook / Wolfe**

***Be it Resolved***, that the Board of Health rise and report at 6:30 p.m.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	R			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	x		
Blair Flowers	X			Marianne Stickland	X		
Sara Inch	R			Catherine Still	R		
Jamie Lowery	X			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

*“Carried”*

The Board of Health commenced live streaming to the public at 6:31 p.m.

**5.0 APPROVAL OF PREVIOUS MINUTES**

**5.1 Board of Health Minutes – September 25, 2024**

The minutes from the Board of Health meeting held on September 25, 2024, were reviewed and the following motion was read:

**Board of Health Resolution #BOH/2024/10/04 \*McGarvey/ Sheppard**

**Be It Resolved**, that the minutes from the Board of Health meeting held on September 25, 2024, be approved as presented.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	R			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	R			Catherine Still	R		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

*“Carried”*

**6.0 DATE OF THE NEXT MEETING**

**Date:** November 27, 2024  
**Time:** to be determined  
**Place:** to be determined

**7.0 BUSINESS ARISING**

There was no discussion under Business Arising.

**8.0 BOARD COMMITTEE REPORT**

There were no committee reports.

**9.0 CORRESPONDENCE**

Board of Health correspondence listed for the October 16, 2024, meeting is made available for review by Board members in the Board of Health online portal.

**10.0 NEW BUSINESS**

**10.1 Include Land Acknowledgement as a Regular Board of Health Agenda Item**

**Board of Health Resolution #BOH/2024/10/05 \* Cook/ McGarvey**

The following motion was read:

**Whereas**, the North Bay Parry Sound District Health Unit acknowledges the importance of recognizing the traditional territories of Indigenous peoples in which the Board of Health meetings take place; and

**Whereas**, including a Land Acknowledgement as a regular agenda item demonstrates our respect for Indigenous communities and their continued connection to the land; and

**Whereas**, incorporating this practice aligns with our organization's commitment to inclusivity, reconciliation, and fostering positive relationships with Indigenous peoples;

**Therefore, be it resolved**, that a Land Acknowledgement be included as a formal agenda item for all future Board of Health meetings, immediately following the Call to Order; and

**Furthermore, be it resolved**, that if a Personnel Policy, Employee/Labour Relations, or Finance Committee meeting precedes the Board of Health meeting on the same day, the Land Acknowledgement shall be made at the first meeting. ~~;~~ ~~and~~

~~**Furthermore, be it resolved**, that Board of Health members will create a personalized Land Acknowledgement on a voluntary rotational basis.~~

The Board of Health discussed the motion for members to create personalized Land Acknowledgements on a voluntary, rotational basis. An amendment to remove the final paragraph detailing a personalized Land Acknowledgement was proposed.

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	R			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	R			Catherine Still	R		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

*“Amendment Carried”*

The Board of Health then held a vote on the amended resolution.

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	R			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	R			Catherine Still	R		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

*“Carried as amended”*

**ADJOURNMENT**

Having no further business, Jamie Lowery the Board of Health Vice-Chairperson adjourned the Board of Health meeting at 6:51 p.m.

Original Signed by Rick Champagne	2024/11/27
<hr/>	
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)
Original Signed by Ashley Lecappelain	2024/11/27
<hr/>	
Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)